

Action Items and Timeline

Major Steps	Specific Tasks	Timing
1. Plan Plan specific project, research grant programs and determine which may be feasible and appropriate	<ul style="list-style-type: none"> Review program details Hold public meeting to discuss funding, brainstorm ideas and garner public support 	<ul style="list-style-type: none"> February 2007 February 5, 2007
2. Eligibility Contact grant program personnel and discuss potential project against program criteria	<ul style="list-style-type: none"> Discuss project with grant program contacts 	<ul style="list-style-type: none"> February – March 2007
3. Feasibility Decide which grant(s) to pursue for specific project and schedule	<ul style="list-style-type: none"> Develop draft scope of work and schedule Determine eligibility, feasibility, public benefit, and overall appropriateness of the funding 	<ul style="list-style-type: none"> March 1, 2007 March 31, 2007
4. Design Design specific project and build support for grant funding	<ul style="list-style-type: none"> Hold public meeting to present scope of work, garner public support, and facilitate creation of plan for redevelopment Prepare addendum to Village's Local Waterfront Revitalization Plan (LWRP) or create separate plan Design projects; fill data needs and refine plans and costs 	<ul style="list-style-type: none"> March 1, 2007 Done by April 30, 2007 May 1 – August 1, 2007
5. Apply Prepare grant application, complete necessary requirements, and submit by deadline	<ul style="list-style-type: none"> Village documents "site control" of all properties included in application (may require purchase or agreement) Complete assessment of all buildings included in application Compile information for Property Data Sheets Hold first public hearing for application Compile information for property assessment list Publish property assessment list in daily newspaper for 3 consecutive days Hold second public hearing for application Attend RestoreNY workshop Village Board passes legislative resolution for submission of application Complete application and submit to Empire State Development Corporation (ESDC): <ol style="list-style-type: none"> ESDC Application Form Property Assessment List Property Data Sheets Certification of Local Legislative Support Proof of Publication of Property Assessment List Public Hearing Certification Non-refundable Application Fee (\$250) 	<ul style="list-style-type: none"> May 1 – August 1, 2007 May 1 – August 1, 2007 July 1 – August 1, 2007 July 1, 2007 July 1, 2007 July 9 – 11, 2007 August 1, 2007 August 2007 September 1, 2007 September 20, 2007
6. Implement Receive notification of grant decision and implement if project is funded	<ul style="list-style-type: none"> Receive notification from EDSC of award decision 	<ul style="list-style-type: none"> Mid-October 2007